LEROY D. BACA, SHERIFF

September 2, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

INCREASE OF MAXIMUM WORK ORDER AMOUNT FOR EXISTING INFORMATION TECHNOLOGY SUPPORT SERVICES MASTER AGREEMENT (ITSSMA) WORK ORDER FOR THE JAIL INFORMATION MANAGEMENT SYSTEM (JIMS)

This letter is to notify your Board of our intent to request the Internal Services Department (ISD) to increase the total maximum amount for Information Technology Support Services Master Agreement (ITSSMA) Work Order N7E-0010 with Carr Consulting from $563,000 to $743,000. This request is to continue the specialized, technical consulting services for implementation of a new system within the Sheriff's Department. Your Board was notified via a letter dated January 8, 2003, that the project would exceed the $300,000 threshold for prior Board notice.

BACKGROUND

The Sheriff's Department has undertaken a multi-year initiative to improve information technology support to its Custody Operations and Correctional Services Divisions through the Department's Custody Automation Plan (CAP). Several CAP system projects have already been developed and placed into production. The remaining major CAP system project, still under development, is the replacement system for the Automated Justice Information System (AJIS).

AJIS is a mission critical application that handles the booking of arrestees for most law enforcement agencies in the County and also supports inmate management for the Sheriff's Department. Although the system functions as originally designed, it lacks some of the functionality now required. These requirements include, among other needs, improved system interfaces, flexible reporting capability, new and expanded

A Tradition of Service

custody functions, and availability of historical data. A replacement of the current technical architecture, including hardware and software, will be necessary to meet the new system requirements.

In December of 2003, the Sheriff's Department entered into a $1.5 million contract with Syscon Justice Systems, Ltd., to begin replacement of several AJIS mainframe applications. The replacement for AJIS is the Jail Information Management System (JIMS). JIMS will be developed and implemented in three phases. The first phase addresses the high priority internal information system needs of the Custody Operations and Correctional Services Divisions. These include classification, inmate trust fund accounting, agency billing, and five other modules that are scheduled for development and implementation during the 2004 and 2005 calendar years.

The continuing technical consulting services provide for the planning, defining, designing, and monitoring of the implementation of JIMS, which gives new functionality to the Custody Operations and Correctional Services Divisions, by replacing the antiquated AJIS mainframe. Phases 2 and 3 of JIMS will be developed and implemented in subsequent years, assuming that required funding is available. The current AJIS mainframe will be replaced upon completion of all three phases of JIMS.

SCOPE OF WORK

Under the direction of the Sheriff's Department's Project Manger, the consultant will be responsible for the following scope of work:

- Continued business process re-engineering within the Sheriff's Department's Custody Operations and Correctional Services Divisions as new functionality is introduced;
- Specifications for module customization as defined by user requirements for each of the new modules defined in Phase 1;
- Revisions to the JIMS technical architecture as the project migrates from a mainframe environment to a Web enabled application server environment;
- Definition and design of required system interfaces for each of the County's criminal justice and law enforcement agencies;
- Quality assurance review of vendor deliverables and resolution of implementation technical issues; and
- Future phase project plans for the design, construction, testing, and implementation of JIMS.

JUSTIFICATION

This JIMS project is complex and requires specialized external resources with expertise in the target computing environment and experience with jail and other criminal justice systems to augment the Sheriff's Department's technical capabilities. Continuation of the current consultant services will ensure that the JIMS project, as identified in the Custody Automation Plan, results in a more comprehensive and effective jail information system. This contributes to reducing potential liability for erroneous release or over-detention of inmates. The current consultant has been successful in the planning and analysis for JIMS design, development, and implementation. The current contractor's successful involvement with the definition and early planning of JIMS will keep the project on schedule and ensure a successful implementation.

FISCAL IMPACT

The current work order was established on August 7, 2001, for 12 months with a maximum amount of $258,000. Subsequent amendments extended the term of the work order to September 30, 2005, and increased the work order amount to $563,000.

As of August 1, 2004, the Department has expended $521,375 of the $563,000. This Amendment will increase the Work Order from $563,000 to $743,000. The contractor's rate remains the same. The current Sheriff's Department's budget will provide the funding for the work order. No unanticipated net County costs will be incurred.

CLOSING

Per the established processing guidelines, if notification from your Board is not received within the two-week review period, the Sheriff's Department will notify ISD to proceed with the work order amendment.
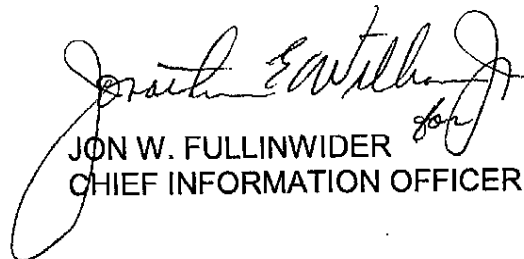
Any questions may be directed to Lieutenant David Coleman, Data Systems Bureau, at (562) 465-7946.

Sincerely,

NOTED AND APPROVED:

LEROY D. BACA
SHERIFF

JON W. FULLINWIDER
CHIEF INFORMATION OFFICER